

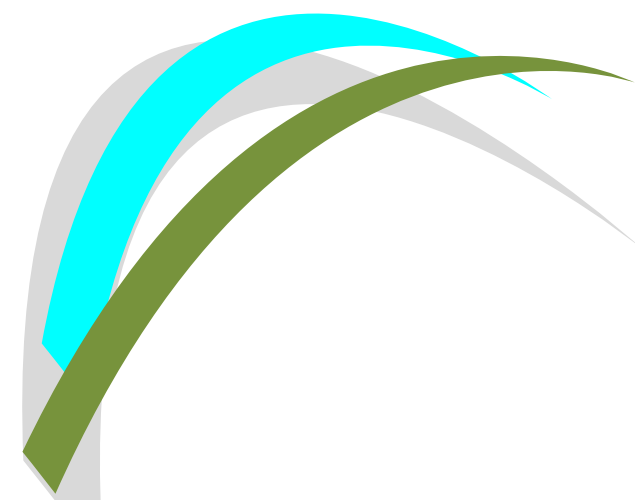
**MAR10220**

# **Certificate I in Maritime Operations (General Purpose Hand Near Coastal)**

**Course Guide**



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**SEAFOOD & MARITIME**  
**SMIT**   
**INDUSTRIES TRAINING**

## SUMMARY OF OCCUPATION

Deckhands carry out a range of basic duties essential to the running and maintenance of a boat or ship. The exact duties of a deckhand can vary depending on the type of vessel they work on. Those working on sailing ships may have to climb tall masts and work in the ship's rigging, while those working on a charter boat or ferry may spend more time taking care of passengers, sometimes serving drinks and food. Regardless of the vessel, all deckhands assist in keeping the vessel clean and seaworthy, keeping lookout, steering and adjusting the course as directed and dealing with any emergencies that occur.

## WORKING CONDITIONS

Many deckhands only spend short periods of time at sea; however, with experience and greater training they may spend weeks or months at a time away from land. They work as part of a team and must follow safe work practices to minimize the risk of danger to themselves, other crew members and passengers. They often work outdoors, in a range of weather conditions, though even when working indoors they may be exposed to rough weather conditions, which can be unpleasant. Hours of work can vary greatly depending on the type of vessel and the season. Some deckhands may work shifts, which can include nights and weekends.

## EDUCATION AND TRAINING

To become a deckhand, you must obtain a Certificate of Competency from the Australian Maritime Safety Authority (AMSA). This involves completion of the AMSA approved qualification - Certificate I in Maritime Operations (General Purpose Hand Near Coastal). You can complete this qualification through Seafood and Maritime Industries Training (SMIT) which is a recognised training provider and AMSA approved assessor.

## TOOLS AND TECHNOLOGY

Deckhands use ropes and knots for a variety of purposes, including berthing vessels and tying down cargo. They may also use navigational instruments and radio equipment, usually under the supervision of a senior crew member. Safety equipment is very important and can include fire-extinguishers, life jackets and inflatable life rafts. They may also use standard cleaning equipment and hand tools to carry out general maintenance duties.

## ENTRY REQUIREMENTS

There are no entry requirements for this qualification. However, it is expected that students will have appropriate language, literacy and numeracy skills to complete the training and assessment requirements. Prior to commencing this course, students will participate in a language, literacy and numeracy (LLN) assessment however, students who can provide evidence of completing an Australian Certificate II or higher-level qualification will not need to sit the test.

SMIT's LLN assessment levels are based on the Australian Core Skills Framework (ACSF) in the skills of:

- Reading Level 2
- Writing Level 2
- Oral Communication Level 2 to 3
- Numeracy Level 2.

## YOUR COURSE

There are 8 core units to be completed in this qualification.

Code	Unit of Competence	Field
HLTAID011	Provide First Aid	Core
MARB053	Assist with routine maintenance on a commercial vessel	Core
MARF027	Apply basic survival skills in the event of vessel abandonment	Core
MARF028	Follow procedures to minimise and fight fires on board a vessel	Core
MARF029	Meet work health and safety requirements	Core
MARF030	Survive at sea using survival craft	Core
MARG012	Work as part of a crew on a commercial vessel	Core
MARN016	Apply general purpose hand skills aboard a commercial vessel	Core

## QUALIFICATION DESCRIPTION

This qualification is suitable for people working in an entry level position in the maritime industry as a General Purpose Hand under the direct supervision of the master or engineer of a commercial vessel to:

- assist as a general hand on deck or in the engine room of a commercial vessel length as described in Marine Order 505 within the exclusive economic zone (EEZ)
- assist as a general hand in the engine room only for a vessel with propulsion power as described in Marine Order 505

## ELIGIBILITY

To be eligible for a General Purpose Hand Near Coastal certificate, you must be at least 16 years old on the certificate issue date.

## CERTIFICATE REVALIDATION

A General Purpose Hand Near Coastal certificate of competency expires five years after it is issued or revalidated. To keep working using your certificate you need to revalidate it every five years. To revalidate you need to:

- Meet medical and eyesight requirements
- Supply a copy of your existing certificate
- Complete and submit a certificate of competency application (Form 426)

## FACE TO FACE COURSE DURATION AND DELIVERY METHOD

Face to face contact hours of 15 days which is mostly delivered through hands on task on our training vessel (SMIT Advance) at Francis Bay Marina.

Face to face will include theory and practical tasks, flare, radio, survival at sea.

**Please Note: There is a requirement to do homework throughout and at the end of this course.**

## DISTANCE COURSE DURATION AND DELIVERY METHOD SMIT SUPPORT

Learning via distance through technology such as Dropbox has a strong focus on the environment and the long term sustainability of our planet, gone are the days where we need to waste paper resources with printing.

We have taken the step and made a commitment to embedding sustainability principles across all our activities.

Studying your qualification through cloud based learning means:

- Cloud gives students a unique set of soft skills in addition to their studies. These include skills such as time management, the ability to work independently, self-motivation and computer skill.
- Flexibility; you can study when and where you want. Our courses and programs work beautifully across all devices while providing you with live academic support. Now all of your training and learning materials will be available from any device, PC, MAC, iPad or Android devices.
- Our Trainers and Assessors are available to answer any of your queries or help you through your studies to achieve a successful outcome. Trainers will contact you either via phone or email on a regular basis throughout your studies to keep you motivated and on track.
- Studying in cloud means that you will see your results and feedback for every submitted assessment much faster. Trainers are able to login and see how you are progressing and add helpful hints electronically throughout your learning journey.
- You no longer need to sit in a classroom environment for weeks on end, losing valuable work time and in some cases loss of employment.
- To complete your qualification, you will need to finish and be made Competent in all written assessment tasks. It is to your advantage you practice and practice the tasks required for the AMSA Mandated Practical Assessment (AMPA).
- If you have any prior qualifications for Shipboard Safety, First Aid, Radio you may be eligible for a Credit Transfer for any of those units.

- We strongly suggest that you attend the Navigation face to face (2 day Coxswain, 8 day Master up to 24). If you are confident you can display your skills and knowledge during the AMPA assessment there is no need to attend.
- ALL Students need to attend for the AMPA and must satisfy the requirements as set out by AMSA.
- Dates for practicals are set out in the calendar. Information is available on the website or from our Administration Staff.

Please see our Student Study Guide for more information about cloud learning.

We pride ourselves on our friendly and approachable Training and Administration Staff. Everyone working at SMIT is more than happy to help with your queries or concerns. Extra mentoring help is available upon request.

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## FEES AND PAYMENT TERMS & CONDITIONS

- A deposit is required before the first day of the course. (Please see Admin for current pricing)
- Full payment of course fees is required before or on commencement of the course.
- Under certain circumstances, SMIT staff will discuss and agree on a payment plan with the student.
- A Qualification Certificate, AMSA Mandated Practical Assessment or Interim Certificate of Competency will not be issued until the full fees have been paid.
- Please check with Administration staff to see if you are eligible for a Northern Territory Government funded place. (Please note this is available to Northern Territory residents only). SMIT adjusts prices occasionally so please check on enrolment.
- When an employer is paying for the student to complete a course, a Purchase Order is required by the employer before course commencement. A deposit is not required.
- An invoice for payment will be issued to the employer at the commencement of a course. Payment terms are 14 days.
- Fees may be paid by Credit Card at the reception or over the phone, by cash or by Bank Transfer.
- **Bendigo Bank details: Account Name: SMIT; BSB 633000; Account Number: 167536564**

**SMIT reserves the right to cancel a course if the numbers do not meet the minimum requirement to commence the program.**

## WHAT TO BRING

On arrival at SMIT, you will be given a backpack and a hat. Contents of the backpack include:

- Pencils, pens, highlighters, coloured pencils
- Maths kit for the navigation components of your training
- Notebook
- A pack containing all the AMSA forms that you will need to submit on completion of your studies.

You will need to bring your:

- Identification: A current Australian Driver's License or Passport.
- For practical assessment on board a vessel: closed in shoes, long sleeved Hi-Viz shirt, long pants, hat & sunscreen.

Transport to the vessel will be provided if you do not have your own vehicle.

Meals: Please bring your own lunch or use a cafe nearby. Coffee, tea and biscuits are supplied.

## CREDIT TRANSFER OR RPL

SMIT believes that no learner should be required to undertake a unit of competency for which they are already able to demonstrate satisfactory achievement of the performance outcomes, as stated in the endorsed training package.

Clients who consider they already possess the competencies identified in all or part of any course/qualification offered by SMIT may seek recognition. Have a chat with one of our friendly trainers and see if you are able to have a credit transfer or recognition of prior learning (RPL).

## AMSA CERTIFICATE OF COMPETENCY

To apply for your final AMSA Certificate of Competency, you must submit a Certificate of Competency Application and other forms and evidence through an approved Australia Post Centre. See the AMSA website for more information.

## ENROLMENT PROCESS

The enrolment form can be downloaded from SMIT's website, completed electronically and then emailed to [admin@smit.edu.au](mailto:admin@smit.edu.au). Forms are also available at reception. To secure your place in this qualification we ask that your enrolment form and payment/deposit are submitted to SMIT before the commencement of the course.

## DOCUMENTS REQUIRED

To obtain your AMSA certification, you will be required to submit the following AMSA documents:

- Certificate of Competency Application (AMSA 426)
- Eyesight Test Certificate (AMSA 542)

and (issued by SMIT at the completion of your assessments):

- A copy of your Certificate

Seafood and Maritime Industries training is proudly supported by:



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**ABN 21 070 720 517 ACN 070 720 517**